



Registration & Online Services

COMPANY INFORMATION

Plan Ahead Events Corporate Office
Ph: (800) 379-1092
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Our meeting management system offers web based, multilingual, multicurrency event management technology for budgeting, project management, scheduling, registration, speaker and abstract management, exhibitor/sponsor management, housing and travel management, event websites, surveying, email marketing and attendee mobile web apps.

Appointment Scheduling - Match appointments for a buyer/seller, student/employer or attendee/attendee marketplace setup. Collect and match preferences according to powerful algorithms assuring maximum matching performance.

Budgeting - Track budgets in real time based upon current registrant data

Data Collection and Real Time Reporting - Secure backup through the Azure Cloud hosted by Microsoft with customized, real-time reports, accessible through a dedicated client portal.

Email Marketing and Communications - Upload client-supplied contact lists for easy communication.

Exhibitor and Sponsor Management - Use interactive floor plans and manage benefits package purchases. Manage exhibitors and sponsor activation for maximum return on investment.

Housing and Travel Management - Collect guest arrival/departure times, interfacing with the contracted hotel block.

Mobile Web Apps

Payment Processing - Process secure payments using the client's preferred merchant account or by check, wire transfer or invoicing. Send electronic receipts, with transaction and event details.

Project Management - Manage the entire project schedule through the system

Registration - Manage complex conference registrations with functions for tracks, breakouts, optional items and customized data collection.

Speaker and Abstract Management - Collect, review, and approve abstract or speaker submissions through your assigned reviewers. Integrate approved submitters into the system, categorizing and assigning them to the agenda.

Surveying - Collect feedback through links and the mobile web app.

Websites - Build custom event web pages for registration and information.

Members of the talented Plan Ahead Events team



Plan Ahead
events

